Thursday, September 20, 2018, at 1 p.m. EST

### Webinar Registration Instructions



Right at Home and the American Society on Aging (ASA) are partnering to bring you this free webinar, hosted by Debbie Friedman, who has designed, developed and facilitated training globally for more than 13 years. Friedman facilitates a bi-annual Human Resources certification course, and serves as Commission Chair for the International Association for Continuing and Training. She is a Prosci-certified change manager and a certified facilitator for Situational Leadership training. Debbie will be discussing elements that are critical to keep in mind when working with individuals living with Alzheimer's and other dementias or cognitive decline.

The instructions below will help participants complete the registration process for the webinar. If you're having trouble with your Internet browser or other technical issues, please call the ASA's Customer Support Department for immediate assistance at 415-974-9600 between the hours of 10 a.m. and 7 p.m. CST Monday through Friday.

- Press the "Ctrl" key on your computer's keyboard and click on the following link: http://members.asaging.org/members\_online/registration/register.asp?mt=WB920SS&af=ASA
- 2) You will see the registration page as shown on the right. You are required to complete each of the boxes with a red asterisk. The other boxes are optional. *NOTE: The notice for nonmembers in red at the bottom is optional; you're not required to become a member of ASA in order to attend this webinar.*
- 3) If you've registered on ASA's website before, click on "Click here to log in." After logging in, the screen on the right will appear.

	Meeting I	Registration	IS						
	Person-Centered Care for Someone With Dementia - Sept. 20 You aren't logged in yet. If you are a current or former ASA member, or:								
	have previously registered for an ASA event     made a purchase from our site     receive ASA email updates								
	Click here to log in. To create a new account and register, complete the form below:								
	Forgot your username or password? Click here to reset it. Contact info@asaging.org should you have questions.								
IMPORTANT NOTE: The	Primary Registrant Int	rimary Registrant Information						* = Required Field	
notice in red for	Prefix First Nar		Last Nam	ne*	Suffix				
nonmembers is optional;	~				~				
you're not required to	Title:								
become a member of ASA	a member of ASA organization:* Please enter N/A if not currently affiliated with an organization.								
in order to attend this									
	Phone #:*     ### ### for US Numbers.       Email:*								
webinar. If you do not									
want to become a member,	nember, Email Confirm:*								
LEAVE THIS FIELD	IIS FIELD Address 1(Street, Apartment/Suite or PO Box only):*								
BLANK.	Address 2 (Departm	ent, mail stop, etc.):							
	City/State or Provinc	e/Zip or Postal Code: *			no se	lection	¥		
	Province:				Only for	addresse	s not in either the US o	or Canada.	
	Country:			United States					
) In the "Registration Type"	Type: Business v								
dropdown menu, please	Nonmembers: If you would like to become an ASA member and receive member rates for ASA events (starting immediately), or to attend member-only events, please select a membership option below:								
select Online Web	Add an ASA Member	ship:			~				
	Registration Type:	no selection		Vie	w Type Informa	tion			
Seminar + CEUs									

Registration depending on whether you are interested in obtaining the CEU credit. Click "Continue Registration."

- 5) The screen shown below will appear. In response to question 1, please enter "1" so you'll be registered. NOTE: Each person MUST register separately if they want to claim a CEU.
- 6) Enter the response of "From a colleague" as shown for the question of "How did you hear about the web seminar?"
- 7) Click Continue Registration" when you're done.

	- required rised
gistration Questions	
How many people will watch and/or listen to the web seminar from your location? (Each person MUST register separately if claiming CEUs	1)
y clicking on <u>Continue Registration</u> for this web seminar, I understand that I may receive emails about services, products and offers from A minar partners and sponsors. I can unsubscribe at any time by following the instructions in the respective email.	ISA, its web
How did you hear about the Web Seminar? *	
rom a colleague 🔍 🧹	
other please specify or enter NA:	
•	
Continue Registration	

4

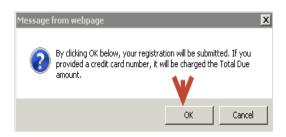
## "Person-Centered Care for Someone With Dementia"

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- You will receive a confirmation box as shown below. If all information is accurate, click "Okay" to continue.
- You'll receive the confirmation box shown on the right to finalize your registration. If all Information is accurate, click Submit Registration.



### Meeting Registrations - Events

	Person-	Centered Care for Som Payment Ir		ı - Sept. 20	
Registrant Informat	ion				
Registration For:	Brandon Howell				
Registration Type:	Online Web Seminar + CEUs Regist	ration			
Registration Amoun	<b>C</b> \$0.00			Registration Total:	\$0.00
				Event Total:	\$0.00
				Membership Total:	\$0.00
				Total Cost of Registration:	\$0.00
Registration Totals					
Cost of Registration	n:				\$0.00
Cost of Events:					\$0.00
Total Cost of Regist	tration:				\$0.00
Payment:         • We accept payment by credit card only.         • If your balance is zero (\$0), no credit card is required.         • Please click Submit Registration to complete this registration.             Cancellation Policy:         All orders are final. We regret that we cannot refund payments for web seminars or CEUs.         Please use the link at the end of the confirmation email from smoore@asaging.org to cancel if needed.					
Payment Options Please enter your pa	avment information				
r rease enter your pa	Payment Method	no selection 🗸			
	,		1	_	
	Name on Card	Brandon	Howell		
	Address 6464 Center St Ste 150				
	Address 2				
	City / State / Zip	Omaha	Nebraska	68106-2818	

10) You will receive an email from **info@asaging.org** that looks similar to what is shown below. Click on the link as marked by the red arrow if you need to access your registration information.

#### Account Information

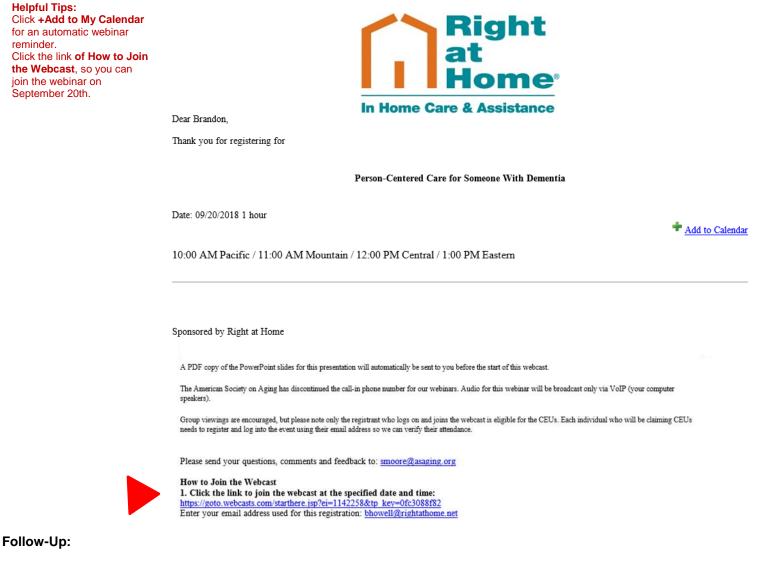
IMPORTANT NOTE: If you're visiting ASA's website for the first time, the heading of this message may look different with an assigned user name and password.	mt=WB0524S⁡=ASA&m=196 Your ASA account user name is BHowell If you don't know your ASA password, <u>cl</u>	ick here to reset it. ing link: <u>https://goto.webcasts.com/starthere.jsp?ei=1185798</u> . Login using your email address.
	Total Billed:	\$0.00
	Total Paid:	\$0.00
	Balance Due:	\$0.00

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# Webinar Registration Instructions



11) You'll receive a second email message (similar to what is shown below) from **donotreply@webcasts.com** with the link to join the webinar and other pertinent information. Save this message so you'll be able to join the webinar on May 24th.



- All attendees will receive a follow-up email with the option to obtain the CEU credit, so watch for this message if you're
  interested in obtaining the CEU credit.
- The exam scores are graded approximately 30 days after the live event. A minimum passing score of 80 percent or better is needed to receive the CEU credit.
- It can take up to 30 days from the date of the applicant's submission for the CEU credit to be issued.
- If interested, you'll be able to register for other ASA-sponsored webinars in the future by logging on to this website.

#### Do you have any questions or need further assistance?

If you're having trouble completing the registration steps above, please call the ASA's Customer Support Department for immediate assistance at 415-974-9600 between the hours of 10 a.m. and 7 p.m., CST Monday through Friday.